

**Request letter addressed to the Director of Language Centre by *Spiru Haret*  
University academia for language competence assessment**

The undersigned....., in the position of .....with *Spiru Haret* University, Faculty of ....., hereby request to be given the permission to take the foreign language exam in ....., in order to be awarded the Certificate of Language Competence.

This Certificate will serve me for .....

Herein find attached the below documents:

- personal documents (identity card or passport) and the diploma of the latest institution of graduation.
- proof of the fee payment, as set up by the University management for examination and collecting the Certificate of Language Competence.

Signature : \_\_\_\_\_

Date: \_\_\_\_\_